



Springfield Utility Board  
 Energy & Conservation Services  
 223 A St. Suite B  
 Springfield, OR 97477  
 541-746-0963

## SPRINGFIELD UTILITY BOARD DUCTLESS HEAT PUMP PROGRAM

### WHO IS ELIGIBLE TO PARTICIPATE?

- Residential customers who own an existing manufactured or single family home that currently is using an Electric Forced Air Furnace or permanently installed zonal electric heating (including hydronic systems) as the primary method of home heating. (Including rental property)
- If natural gas service or any fossil fuel is currently being used in the home as a fuel source for the heating system, the fossil fuel heating appliance must service LESS than 50% of the home's total conditioned living (area) space.
- Manufactured & Single family site built homes, i.e. detached, duplex, triplex, or fourplex dwellings.
- NOT ELIGIBLE TO PARTICIPATE IN SUB'S DUCTLESS HEAT PUMP PROGRAM if the home is heated by a fossil fuel central furnace, fossil fuel hydronic system or ducted heat pump system.

### WHAT FINANCIAL INCENTIVES DOES SUB OFFER?

- Program available until September 30, 2019
- \$500 rebate OR
- 0% Interest Loan

Interior DHP Heads	1 Head	2 Head	3 or more heads
Max Loan	\$4000	\$5500	\$7000
Loan Term	48 months	60 months	60 months

- The cost of a DHP may exceed the \$7000 loan cap. Customer is responsible for additional financing.
- Important Participant is responsible for any binding contracts signed prior to loan approval and authorization.
- Application and loan serviced by Pacific Cascade Federal Credit Union.

### WHAT TYPE OF DHPs QUALIFY FOR THE PROGRAM?

- Must be on BPA's Ductless Heat Pump Qualified list with a minimum HSPF Standards:  
     9.0 for Single Heat Systems  
     8.2 for Multi-Head Systems.

### REQUIREMENTS:

- SUB's *Homeowner Participation Form*, together with contractor's proposal, must be completed, signed and submitted prior to DHP system Installation.
- Contractor must complete and submit SUB's Contractor Invoice Form, together with contractor's invoice, before installation can be finalized.
- Home must have ceiling, wall, floor insulation. SUB minimum requirements for insulation are: Ceiling >R11, Floor >R11, Wall >R0. All homes must be verified by SUB, please call 541-746-0963. If the home does not meet the minimum insulation requirements, the customer may qualify for a rebate or loan to install insulation. (see weatherization Program Information).

### HOW DO I GET MY DUCTLESS HEAT PUMP INSTALLED?

1. First, confirm with Conservation Services that the home insulation requirements are met.
2. Obtain bids from any of the contractors on the list provided by SUB. SUB does not recommend any specific contractor or products.
3. Rebate Option: Complete and sign the *Homeowner Participation Form* and *Rebate Election Form*, return to SUB. Upon approval by SUB, schedule the work with your contractor.
4. Loan Option: Complete and sign the *Homeowner Participation Form* and *Rebate Election Form* and the Pacific Cascade Federal Credit Union application and return o SUB. Important note: You are responsible for any binding contracts signed prior to loan approval and authorization. Upon loan approval schedule the work with your contractor.
5. After SUB has inspected the installation and all paperwork has been submitted and approved, SUB will issue the rebate check or provide Pacific Cascade Federal Credit Union authorization to fund the loan.